



MOTOR INSURANCE - CLAIM FORM

THE ISSUE OF THIS FORM IS NOT TO BE TAKEN AS AN ADMISSION OF LIABILITY

Please ensure that this form is completed (in capital letters) in all respects. Please attach additional sheet(s) if required to answer a question with more detail and mention the serial number of the question.

For Office use only Please submit the following (along with a set of photocopies) during submission of this form

Original Registration of Book Estimate of Repairs

Date of issue: Original Driving License

Claim No. : Police First Information Report

1. POLICY NO. / COVER NOTE NO. : Period : From to

2. NAME & ADDRESS OF THE INSURED

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.....

Pin : Phone : Office..... Extn. Residence Mobile.....

Fax : E-mail

3. VEHICLES DETAIL :

a. Registration No.: b. Make:

c. Engine No. : d. Chassis No. :

e. Financier's interest if any : f. Date of (First) Registration :

4. ACCIDENT DETAILS

a. Date & Time of Accidentat.....a.m/p.m b. Place of Accident.....

c. Location : Within City Limits Sub Urban Village / Rural Highway Ghat Section Others

d. Please Narrate the accident. (Do not state "Police Report attached" or "as per police report")

e. For what purpose was the vehicle being used at the time of accident

f. Nature and weight of goods carried at the time of accident ? (Applicable for Goods Vehicle)

g. Number of People travelling in the vehicle and in what capacity ?

h. Was the accident reported to the Police ? Yes No If yes which Police Station

i. General Diary / Crime Number

MOTOR OD CLAIMS DEPARTMENT - CONTACT DETAILS

PTO

NORTH		WEST		SOUTH	
Delhi:	Tel. : 0124 - 505 5567 Fax : 0124 - 238 3829 Mobile: 98109 55567	Mumbai:	Tel. : 022 - 5005 5567 Fax : 022 - 5504 1200 Mobile: 98675 55567	Chennai :	Tel : 044 - 5215 5567, Fax : 044 - 2851 7376, Mobile: 98404 55567
EAST		Pune:	Tel. : 020 - 2546 3885 Mobile: 98906 55567	Coimbatore :	Tel : 0422 - 2214 705, Mobile: 98943 55567
Kolkata:	Tel. : 033 - 2281 4455 Fax : 033 - 2283 1599 Mobile: 98312 55567	Ahmedabad:	Tel. : 079 - 6631 2435 Mobile: 98980 85567	Cochin :	Tel : 0484 - 238 3398, Mobile: 98956 55567
				Madurai :	Tel : 0452 - 234 9079, Mobile: 98406 55567
				Bangalore :	Tel : 080 - 2212 6152, Mobile: 98459 55567
				Hyderabad :	Tel : 040 - 6675 6699, Mobile: 99890 55567

5. DRIVER DETAILS :

Name of the Driver..... Date of Birth & Age
Driving Licence No. : Expiry Date
Name / Location of the Issuing Authority.....
Type of the Vehicle authorised to drive.....
Is the driver owner Paid Driver Any other person If any other person, please specify

6. DAMAGE TO VEHICLE : (Please do not dismantle the vehicle till it is subject to a detailed survey)

When & Where the vehicle can be inspected ? :.....
Phone : Mobile :

7. INJURY / DEATH DETAILS :

Occupants of the Insured vehicle :

Sl. No.	Name & Address with Phone Number	Age	Male / Female	In what Capacity* he/she travelled	Nature of Injury etc.
1.					
2.					
3.					
4.					
5.					

* Driver / Friend / Relative / Employee / Passenger / Others

8. a. Third Party Injury / Death

Sl. No.	Name & Address with Phone Number	Age	Male / Female	Nature of Injury etc.

Has notice of a third party claim been given to you? Yes No If Yes, please enclose with this form

Detail of witnesses to the accident. Please specify detail.....

b. THIRD PARTY PROPERTY DAMAGE DETAILS : (Also including other vehicle if any involved)

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9. THEFT :

a. Date & Time of theft on at a.m./p.m
b. Place of theft :
c. Address of the police station to which it was reportedFIR No.
d. State the circumstances in which the theft occurred :
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10. OTHER INSURANCE DETAILS :

Is there any other insurance policy indemnifying you in respect this accident ? If yes, please give details :

I declare that to the best of my knowledge and belief these particulars are full and true. I agree to provide any further information or documents or assistance that may be required for processing my / our claim.

Date :

Signature of the Insured with Date